

Data Protection - Privacy Notice

UACS are committed to protecting and respecting your privacy.

This Policy explains when and why we collect personal data about people who contact us via our website or emails, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

We may change this Policy from time to time so please check this page occasionally to ensure that you're happy with any changes. By using our website, you're agreeing to be bound by this Policy.

Why we are legally allowed to process your data

How do we collect and process your data

We obtain information about you when you use our website, for example, when you contact us about our services, or to donate. if you register to receive one of our bimonthly newsletters.

All information will be processed in reliance on Article 6(1)(a) of the General Data Protection Regulation ("GDPR") All information will be processed in compliance with the Data Protection Act 2018, GDPR and the Copyright, Designs and Patents Act 1988.

We may use your information to:

- process a donation that you have made;
- to carry out our obligations arising from any contracts entered into by you and us;
- seek your views or comments on the services we provide;
- notify you of changes to our services;
- send you communications via our bimonthly newsletter or emails and telephone calls where necessary.

We are legally required to hold some types of information to fulfil our statutory obligations (for example the collection of Gift Aid). We will hold your personal information on our systems for as long as is necessary for the relevant activity.

Storing your data against loss, misuse or changes to your information

Non-sensitive details (your email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security on our systems.

Disclosure of your data

UACS will not disclose any information you provide unless required to do so in accordance with access to information regimes (these are primarily the Freedom of Information Act 2000, the Data Protection Act 2018 and the Environmental Information Regulations 2004, GDPR).

Contact details for our Data Protection Officer

If you have any concerns about how the department is handling your personal data, you may contact the charity's Data Protection Officer (DPO).

The DPO provides independent advice and monitoring of UACS use of personal information. They can be contacted at the following postal and email addresses:

Ken Browne DPO

United Anglo Caribbean Society

23 Hanbury Road

Acton

London W3 8RF

info@uacs.org.uk

Your rights

You have the right to lodge a complaint with the independent Information Commissioner (ICO) if you think we are not handling your data fairly or in accordance with the law. You can contact the ICO at <https://ico.org.uk/>, or telephone 0303 123 1113. ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

You also have the following rights:

- (a) to know that we are using your personal data
- (b) to see what data we have about you
- (c) to ask to have your data corrected, and to ask how we check the information we hold is accurate
- (d) to ask to have your data deleted
- (e) to withdraw your consent for our processing of your data at any time.